



Job Title: Math Interventionist

FLSA: Exempt

Department: Student Services

Salary Range: \$51,000 - \$79,000

Job Reports To: Director of Student Services, Assistant Head for Academic & Student Life, Headmaster, and Headmaster's Executive Administrative Assistant

Job Summary:

St. Johnsbury Academy seeks a dynamic teacher for all levels of Math. Must have a license (or be eligible) in Vermont as a special educator (k-12) with a strong background in Math. The job will require the candidate to work one on one or in small groups providing math support based on student IEP goals and needed area of math support as needed, as well as teaching small classes of basic level math (class size 5-7 students). This could require teaching basic math skills as well as upper levels of math like Algebra 2 and Geometry. We are seeking someone that would not only be able to support the students and teachers in the special education programs but also assist general ed math teachers in meeting the diverse learning needs of their students. We (St. Johnsbury Academy) have specialized in working with students with dyslexia and have received recognition from the House and Senate, educational committees, the Governor's office and the Agency of Education. We are seeking an individual who can assist us in providing the same level of support in math as we have done in reading and writing. The candidate must be a team player and have excellent intrapersonal and interpersonal skills.

The successful candidate will have the ability to engage and embrace the active lifestyle and responsibilities of boarding school life.

Major Responsibilities and Duties:

Teaching

- Teach 3-4 sections each semester. Class assignments are based on disciplinary expertise, interest, and the needs of the involved departments each semester; all faculty are expected to be able to teach at the Basic, Standard, and Accelerated levels. Prepare syllabi and daily lesson plans for the above.
- Assess and provide evaluation information back to students in a timely manner according to the school calendar.
- Communicate with case managers for students in the special services program as mandated by IEPs and 504 plans, and as needed for the best outcomes for students in the program.
- Be available daily during the conference period time at the end of the school day and require students to attend who need to make up work or who need extra assistance.
- Maintain communication with parents/guardians as needed throughout the school year, including up to four parents' afternoons/nights during the school year, and for one resident parents' weekend in the fall semester.
- Collaborate frequently on syllabus design, course resources, as well as assessments and assignments.
- Maintain classroom decorum to Academy standards, including recognizing dress code violations, with the support of department chairs and deans.

- Work collaboratively with colleagues within the department and throughout the school.

Other

- Serve as an advisor to a group of 8 -12 students during their four-year tenure at the Academy, including morning attendance and weekly advisory periods.
- Participate in the Resident Life program as assigned. Such assignments may include, but are not limited to, a consistent and regular member of dorm staff, after-school supervision of academics, athletics, or recreational activities, and serving as chaperones for student trips or events approximately three times per academic year.
- Attend assigned weekly meetings for all faculty, department, advisory class, and ad hoc committees. Time for department, advisory class, and ad hoc committees is generally allocated during the regular school day.
- Perform other duties as assigned.

Required Skills and Abilities:

- Be committed to the idea of diversity in the classroom, such as the creation of a diverse and varied reading list, and the acknowledgment and acceptance of our students' diversity of culture, gender, and sexuality, as well as their varied, economic, and educational backgrounds.
- Be collaborative and open to the idea of team-teaching and/or working regularly with peers.
- Be skilled in teaching contemporary forms of communications such as video creation; podcasts and audio recording, and oral and visual presentation.
- Experience with backwards design and creating standards-based lessons is required.
- Requires the ability to engage, teach, assess, and mentor students to their fullest potential.
- Have a high degree of competence with contemporary educational technologies such as electronic gradebooks, Canvas, and the google education suite or be willing to learn.
- Help students navigate digital and non-digital information.
- Teach critical thinking skills and original idea generation.
- Be creative and encourage creativity and out-of-the-box thinking in our students.
- Be excited to work one-on-one with our students outside of the classroom using technology when appropriate.
- Have flexibility to work occasional evenings and weekends for campus life events.
- Demonstrate character and ability to serve as a mentor and role model for young people.
- Engage and embrace the active lifestyle and responsibilities of boarding school life.

Education/Experience:

- Bachelor's Degree or higher
- Must have a license (or eligible) in Vermont as a Math Specialist k-12 and/or as a special educator k-12, with a strong background in Math.
- Boarding school experience is a plus.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

- Must have the ability to sit and stand for extended periods of time.
- Must exhibit manual dexterity to use classroom, shop and lab tools, telephone, computer, tablet or other learning device.

- Must be able to see and read a computer screen and printed material with or without vision aids.
- Must be able to hear and understand speech at normal classroom or office levels, and on the telephone; speak in audible tones so that others may understand clearly in normal classrooms, and on the telephone.
- Physical agility to lift up to 25 pounds to shoulder height and 50 pounds to waist height; and to bend, stoop, sit on the floor, climb stairs, walk and reach overhead.

Working Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Duties are normally performed in a school classroom, lab or CTE shop or classroom.
- The instructor may occasionally work in outside weather conditions and be exposed to wet and/or humid conditions, temperature fluctuations, fumes or airborne particles, chemicals commonly used in instruction and /or cleaning.
- It may be expected that the individual could be exposed to blood or other potentially infectious materials during the course of their duties.
- The teacher may be exposed to infectious disease as carried by students.
- The noise level in the work environment is usually moderate to loud on occasion.

Background Check and Fingerprinting

The Academy conducts criminal record checks on all candidates. We reserve the right to investigate fully any criminal or motor vehicle offense prior to consideration for employment. Job offer is contingent upon satisfactory maintenance or completion of our background and Child Abuse Registry reporting, and acceptance of our Sexual Harassment Policy.

St. Johnsbury Academy is an equal opportunity employer. SJA prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.

Note: Management reserves the right to assign or reassign duties and responsibilities to this job at any time.