

ST. JOHNSBURY ACADEMY IS RECRUITING FOR PART-TIME FRONT DESK STAFF FOR OUR BUSY RECFIT FACILITY.

This is an exciting opportunity for the right candidate looking for part-time and weekend hours. This position plays a critical role in providing a positive experience to members, prospective members, and visitors to our facility. Employees in this position are the gatekeepers to the fitness facility, creating an excellent first impression of the facilities by providing a warm welcome, tidy appearance and pleasant manner at all times. Successful candidates must have a warm, welcoming personality and enjoy people. Must be able to follow clear guidance, and provide concise direction to facilities patrons. This is an ideal opportunity for a person looking for flexible part-time work. Currently, we have a need to fill the Monday - Thursday 4-8 p.m. shift and flexibility to cover some possible weekend shifts.

**For a full job descriptions and to download our employment application please visit:
STJACADEMY.ORG/EMPLOYMENT**

Send your letter of interest, resumé, and application to:

Human Resources
St. Johnsbury Academy
P.O. Box 906
1000 Main Street
St. Johnsbury, VT 05819

Or via email: crystal.rutledge@stjacademy.org

St. Johnsbury Academy is proud to be an equal opportunity employer and is committed to providing a diverse environment.

