



BOARDING STUDENT APPLICATION

ST. JOHNSBURY, VERMONT

CHARACTER

To teach good character by modeling and fostering compassion, respect, responsibility, and integrity.

INQUIRY

To foster a love for learning by challenging individuals to pursue knowledge, creativity, and intellectual self-reliance.

COMMUNITY

To encourage each individual to understand his or her relationships, rights, and responsibilities within a community that is itself part of the larger world.

This is the mission of St. Johnsbury Academy, a diverse, comprehensive, and independent educational community grounded by our traditions, our deep optimism regarding young people, and our commitment to excellence.





We are delighted that you have chosen to apply for admission to St. Johnsbury Academy. Please follow the application instructions on this page. All of the application forms should be completed thoroughly in order help us learn as much about you as possible. If you have any questions regarding application procedures, or if you need assistance in any way, please do not hesitate to contact the Admissions Office.



APPLICATION INSTRUCTIONS AND CHECKLIST

Please note that the SSAT and TOEFL are required for international applicants, with the exception of one-year visiting international students. The SSAT and TOEFL are administered worldwide at various times during the year. We recommend that applicants take the test at the earliest possible date.

- ☐ 1. **Complete the application for admission, including the required essay,** and email it to admissions@stjacademy.org, or send it with the application fee (\$50 for domestic applicants and \$100 for international applicants) to the Director of Admission, 1000 Main Street, St. Johnsbury, VT 05819. You may also choose to apply online at www.stjacademy.org.
- ☐ 2. **Complete the Permission to Release School Records form,** including your parent's signature, and take it to your school counselor. We cannot act upon your application until we have received your complete school record.
- ☐ 3. **Have your current English and mathematics teachers and your school counselor complete the confidential reference forms** (Math reference, English reference, Personal reference.) These references should be returned directly to the St. Johnsbury Academy Admissions Office, preferably via email to admissions@stjacademy.org.
- ☐ 4. **Contact the Admissions Office to arrange a personal interview.** If distance makes it impossible, a Skype interview can be arranged.
- ☐ 5. **If you are applying for financial aid, your parents must complete a financial aid application.** St. Johnsbury Academy is utilizing the online service of Financial Aid for School Tuition (FAST) to process applications for financial aid. There are more details outlining the financial aid application process on the Financial Aid page of our website.



ST. JOHNSBURY ACADEMY

1000 Main Street, St. Johnsbury, Vermont 05819

Telephone: (802) 751-2130, Fax: (802) 748-5463

stjacademy.org

APPLICATION FOR ADMISSION TO BE COMPLETED BY THE STUDENT

Note: **A nonrefundable application fee (\$50 for domestic applicants and \$100 for international applicants)** should be attached to this application and returned directly to the Admissions Office. Checks and money orders should be made payable to St. Johnsbury Academy. No application is complete without full transcripts of school records and test scores. Parents are responsible for having the present (or last) school forward the applicant's transcript to:
Director of Admission, St. Johnsbury Academy, 1000 Main Street, P.O. Box 906, St. Johnsbury, VT 05819

ATTACH RECENT
PHOTO OF
APPLICANT HERE
(OPTIONAL)

BOARDING STUDENT APPLICANT INFORMATION (PLEASE PRINT)

Date of Application _____ Date of proposed entrance to St. Johnsbury Academy: Summer ☐ Fall ☐ Spring ☐ Year _____Applicant's Full Name _____
FIRST NAME MIDDLE INITIAL FAMILY NAMEPreferred Name or Nickname _____ Gender _____ Date of Birth _____ / _____ / _____ Age _____
MO DA YR

Student Home Mailing Address _____ Student E-Mail Address _____

Mobile Telephone _____

City _____ State or Province _____ Country of Citizenship _____

Zip Code _____ Country (if not U.S.) _____ Country of Birth _____

Home Telephone _____ Current Grade _____ Applying For Grade _____
(PLEASE INCLUDE COUNTRY AND CITY CODES)

FAMILY INFORMATION (PARENT/GUARDIAN)

Name of Parent _____ Occupation or Position _____
FIRST NAME LAST NAME

Home Address _____ Home Telephone _____

Mobile Telephone _____

Home E-Mail _____

Name of Business _____ Business Telephone _____

Business Address _____ Business E-Mail _____

Name of Parent _____ Occupation or Position _____
FIRST NAME LAST NAME

Home Address _____ Home Telephone _____

Mobile Telephone _____

Home E-Mail _____

Name of Business _____ Business Telephone _____

Business Address _____ Business E-Mail _____

EDUCATION

Present School _____ Principal or Counselor _____

Address _____ Telephone _____

_____ Fax _____

Secondary schools attended (If you withdrew before the completion of any school year, please indicate year and reason):

| NAME | ADDRESS | DATE WITHDRAWN | REASON |
|-------|---------|----------------|--------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Have you ever received psychological or psychiatric counseling?

☐ Yes ☐ No

Have you ever been tested for a learning disability?

☐ Yes ☐ No

Are you now or have you ever received special education support services and/or been on an Individual Education Plan (IEP)?

☐ Yes ☐ No

IF you answered **YES** to any of the above questions, please give details below and **HAVE COMPLETE DOCUMENTATION SENT TO THE ACADEMY.**

Please answer the following two questions truthfully and completely. A "yes" answer may not necessarily preclude your being admitted. However, your failure to provide complete, accurate, and truthful information will be grounds to deny or withdraw your admission, or to dismiss you after enrollment.

Have you ever been found responsible for any disciplinary violation at an educational institution you have attended, whether related to academic misconduct or behavioral misconduct, that resulted in your probation, suspension, removal, dismissal, or expulsion from the institution? If so, please describe.

List any academic awards or designations you have received: _____

List any leadership positions you have held in your school or community: _____

Describe any hobbies or special interests which you enjoy: _____

Describe your level of participation in the following activities:

Music _____

Art _____

Athletics _____

Group activities (scouting, church, etc.) _____

Work (for pay, family, volunteer) _____

GENERAL INFORMATION (CHECK ALL THAT APPLY)Student Lives With: ☐ Father ☐ Stepfather ☐ Mother ☐ Stepmother ☐ Other _____Where should admissions materials be sent? ☐ Father ☐ Mother ☐ Both ☐ Consultant ☐ Other _____Where should invoices be sent? ☐ Father ☐ Mother ☐ Both ☐ Other _____**CHECK IF APPROPRIATE**☐ Father Deceased ☐ Mother Deceased ☐ Parents Separated ☐ Parents Divorced ☐ Father Remarried ☐ Mother Remarried

If parents are divorced or separated, who has legal custody of the applicant? _____

Language spoken at home _____

INFORMATION ABOUT BROTHERS AND SISTERS (please use additional sheets if necessary)

| NAME | AGE | SCHOOL |
|-------|-------|--------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

NAMES OF RELATIVES OR FRIENDS WHO NOW ATTEND, OR PREVIOUSLY ATTENDED ST. JOHNSBURY ACADEMY

| NAME | RELATIONSHIP | YEAR OF GRADUATION |
|-------|--------------|--------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Consultant Company (if applicable) _____ Consultant Name _____

Consultant Address _____ Consultant Telephone _____

Consultant Fax _____ Consultant E-mail _____

How did you learn about St. Johnsbury Academy? _____**Key factors influencing your application to St. Johnsbury Academy:**☐ Faculty ☐ Facilities ☐ Curriculum ☐ Learning Support ☐ Fine Arts ☐ Class Size ☐ Reputation ☐ Athletics ☐ Other

If other, please specify: _____

Are you applying for financial aid? ☐ Yes ☐ No

Candidates whose families can meet the full annual charges are not eligible for financial aid. St. Johnsbury Academy subscribes to Financial Aid for School Tuition (F.A.S.T.) from Independent School Management in Wilmington, DE. To apply for financial aid, please visit Admissions at stjacademy.org.

NOTE: Admission decisions are not made until all required materials have been received by the Admissions Office. Parents are advised to encourage the current school to act promptly in sending official transcripts, school records, and test scores.

AGREEMENT

- An application fee (\$50 for domestic applicants and \$100 for international applicants) is due with the application to cover the cost of processing and must accompany this form.
- A deposit of 10% is required with a signed Enrollment Agreement within 21 days of the date of official acceptance to St. Johnsbury Academy.
- When a student has been officially enrolled, the parent or guardian is responsible for the tuition for the full academic year. No refund of the yearly charges is given if a student is required to leave the school because of illness or misconduct unless the parent has participated in the Tuition Refund Program.
- Annual tuition charges will be payable in full on or before August 1. Any other schedule requires participation in the Tuition Refund Program.

ESSAY

St. Johnsbury Academy seeks to enroll independent, reflective learners who are compassionate towards others, passionate about learning, and interested in becoming part of something bigger than themselves. In the space that follows, use one of the prompts below to write a short essay of approximately 250 words that tells us something meaningful about yourself. Please use additional sheets if necessary.

- (1) Among the beliefs we have at the Academy, two important ones stand out: “love those the most who need it the most,” and “leave this place greater and more beautiful than we found it.” Pick one belief and describe how you envision carrying it out as a student at the Academy.
- (2) When the Fairbanks family founded St. Johnsburry Academy in 1842, they believed “the teacher should feel it his duty to cultivate the heart as well as the intellect.” Describe a specific learning or life experience that touched both your heart and mind.
- (3) Henry David Thoreau wrote, “One must resist letting others bully you into betraying your conscience.” Describe an incident in which you followed this advice and lived according to your conscience.
- (4) Tell us about a subject, topic, or activity of interest to you.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

If this application is accepted, I agree to conform to all regulations of St. Johnsbury Academy.

SIGNATURE OF APPLICANT

DATE _____

Notice of Nondiscriminatory Policy

St. Johnsbury Academy admits students of any sex, race, color, religion, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of sex, race, color, religion, handicap, sexual orientation, national or ethnic origin in the administration of its education policies, admission policies, scholarship programs, and athletic and other school administered programs.



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ENGLISH TEACHER REFERENCE FORM

Applicant's Name

STUDENT LAST NAME

STUDENT FIRST NAME

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974.

This form is to be used as a reference for admission purposes. As currently interpreted by the Department of Education, the Act provides that applicants who subsequently enroll will have a right to inspect and review the evaluation if it is retained by the Academy, unless that right is waived in writing. Sign your name below only if you wish to waive your right of access.

I request that this reference form be sent to St. Johnsbury Academy with the understanding that it will be used for admission purposes.

I understand that I may not read this reference and agree to waive my right of access.

Applicant Signature: ☒ _____ Date: _____

Parent Signature: ☒ _____ Date: _____

Your name has been given as a reference by this applicant. The information you provided will be used in the pre-admission process and will not become part of the permanent file. Your assistance is appreciated.

How long have you known this student? _____

In what English class do you teach this student? Briefly describe this class (textbook/materials used, texts students are reading):

Please make the following ratings as realistic as possible, keeping in mind that St. Johnsbury Academy offers a comprehensive curriculum providing remedial through Advanced Placement courses in all academic departments. Outstanding vocational preparation is also available.

| | Excellent (Top 10%) | Above Average | Average | Below Average | Poor (Bottom 10%) |
|--|------------------------|------------------|---------|------------------|----------------------|
| Ability to get along with other students | | | | | |
| Politeness | | | | | |
| Self-discipline | | | | | |
| Maturity | | | | | |
| Study habits and organization | | | | | |
| Energy | | | | | |
| Perseverance under pressure | | | | | |
| Leadership | | | | | |
| Self-confidence | | | | | |
| Sense of humor | | | | | |
| Warmth of personality | | | | | |
| Concern for others | | | | | |
| Reaction to criticism | | | | | |

Please rate the candidate in terms of academic skills.

| | Excellent (Top 10%) | Above Average | Average | Below Average | Poor (Bottom 10%) |
|---|------------------------|------------------|---------|------------------|----------------------|
| Achieves academic results per expectations | | | | | |
| Demonstrates knowledge and accuracy of basic subject skills | | | | | |
| Demonstrates strong oral expression and working vocabulary | | | | | |
| Produces clear written work | | | | | |

What is the student's current average, grade, or mark in the course? _____

Please tell us about this student's reading, writing, listening, speaking, vocabulary, and grammar skills:

Next year, what course level would be the most appropriate for this student?

☐ English as a Second Language ☐ standard college preparatory ☐ accelerated college preparatory

☐ Advanced Placement

Do you have confidence in the candidate's integrity? _____

If your confidence is qualified in any way, please explain. _____

SUMMARY STATEMENT: Please write a summary statement assessing, in as tangible terms as possible, the candidate's potential for success in a comprehensive boarding school. We are particularly interested in evidence about character, relative maturity, and potential for academic achievement. Refer to both strong and weak points. If the candidate's record is not a true index of his/her ability, please explain factors that have affected his/her academic achievements. **Please use additional sheets if necessary.**

Submitted by: _____ Position: _____

Address: _____ Telephone Number: _____



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MATH TEACHER REFERENCE FORM

Applicant's Name

STUDENT LAST NAME

STUDENT FIRST NAME

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974.

This form is to be used as a reference for admission purposes. As currently interpreted by the Department of Education, the Act provides that applicants who subsequently enroll will have a right to inspect and review the evaluation if it is retained by the Academy, unless that right is waived in writing. Sign your name below only if you wish to waive your right of access.

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I understand that I may not read this reference and agree to waive my right of access.

Applicant Signature: ☒ _____ Date: _____

Parent Signature: ☒ _____ Date: _____

Your name has been given as a reference by this applicant. The information you provided will be used in the pre-admission process and will not become part of the permanent file. Your assistance is appreciated.

How long have you known this student? _____

In what math class do you teach this student? Briefly describe this class (textbook/materials used, topics covered):

Please make the following ratings as realistic as possible, keeping in mind that St. Johnsbury Academy offers a comprehensive curriculum providing remedial through Advanced Placement courses in all academic departments. Outstanding vocational preparation is also available.

| | Excellent (Top 10%) | Above Average | Average | Below Average | Poor (Bottom 10%) |
|--|------------------------|------------------|---------|------------------|----------------------|
| Ability to get along with other students | | | | | |
| Politeness | | | | | |
| Self-discipline | | | | | |
| Maturity | | | | | |
| Study habits and organization | | | | | |
| Energy | | | | | |
| Perseverance under pressure | | | | | |
| Leadership | | | | | |
| Self-confidence | | | | | |
| Sense of humor | | | | | |
| Warmth of personality | | | | | |
| Concern for others | | | | | |
| Reaction to criticism | | | | | |

| | Excellent (Top 10%) | Above Average | Average | Below Average | Poor (Bottom 10%) |
|---|------------------------|------------------|---------|------------------|----------------------|
| Achieves academic results per expectations | | | | | |
| Demonstrates knowledge and accuracy of basic subject skills | | | | | |

SUMMARY STATEMENT: Please write a summary statement assessing, in as tangible terms as possible, the candidate's potential for success in a comprehensive boarding school. We are particularly interested in evidence about character, relative maturity, and potential for academic achievement. Refer to both strong and weak points. If the candidate's record is not a true index of his/her ability, please explain factors that have affected his/her academic achievements. **Please use additional sheets if necessary.**

Telephone Number: _____



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PERSONAL REFERENCE FORM

Applicant's Name

STUDENT LAST NAME

STUDENT FIRST NAME

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974.

This form is to be used as a reference for admission purposes. As currently interpreted by the Department of Education, the Act provides that applicants who subsequently enroll will have a right to inspect and review the evaluation if it is retained by the Academy, unless that right is waived in writing. Sign your name below only if you wish to waive your right of access.

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I understand that I may not read this reference and agree to waive my right of access.

Applicant Signature: ☒ _____ Date: _____

Parent Signature: ☒ _____ Date: _____

Your name has been given as a reference by this applicant. The information you provided will be used in the pre-admission process and will not become part of the permanent file. Your assistance is appreciated.

How long have you known this student? _____

In what capacity? _____

Please make the following ratings as realistic as possible, keeping in mind that St. Johnsbury Academy offers a comprehensive curriculum providing remedial through Advanced Placement courses in all academic departments. Outstanding vocational preparation is also available.

| | Excellent (Top 10%) | Above Average | Average | Below Average | Poor (Bottom 10%) |
|--|------------------------|------------------|---------|------------------|----------------------|
| Ability to get along with other students | | | | | |
| Politeness | | | | | |
| Self-discipline | | | | | |
| Maturity | | | | | |
| Study habits and organization | | | | | |
| Energy | | | | | |
| Perseverance under pressure | | | | | |
| Leadership | | | | | |
| Self-confidence | | | | | |
| Sense of humor | | | | | |
| Warmth of personality | | | | | |
| Concern for others | | | | | |
| Reaction to criticism | | | | | |

(over)

Please rate the candidate in terms of academic ability and motivation.

| | Excellent (Top 10%) | Above Average | Average | Below Average | Poor (Bottom 10%) |
|------------|------------------------|------------------|---------|------------------|----------------------|
| Ability | | | | | |
| Motivation | | | | | |

Please summarize your rating of this candidate by comparing him to other students you have known.

| | Excellent (Top 10%) | Above Average | Average | Below Average | Poor (Bottom 10%) |
|--------------|------------------------|------------------|---------|------------------|----------------------|
| As a person | | | | | |
| As a student | | | | | |

Do you have confidence in the candidate's integrity? _____

If your confidence is qualified in any way, please explain. _____

Has the candidate ever been found responsible for any disciplinary violation at your educational institution, whether related to academic misconduct or behavioral misconduct, that resulted in his/her probation, suspension, removal, dismissal, or expulsion from your institution? If so, please describe.

SUMMARY STATEMENT: Please write a summary statement assessing in as tangible terms as possible the candidate's potential for success in a comprehensive boarding school. We are particularly interested in evidence about character, relative maturity, and potential for academic achievement. Refer to both strong and weak points. If the candidate's record is not a true index of his/her ability, please explain factors that have affected his/her academic achievements. **Please use additional sheets if necessary.**

Submitted by: _____

Position: _____

Address: _____

Telephone Number: _____



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PERMISSION TO RELEASE

15

PERMISSION TO RELEASE SCHOOL RECORDS

STUDENT'S NAME

GRADE

I grant permission to:

NAME OF STUDENT'S CURRENT (OR MOST RECENT) SCHOOL

ADDRESS

CITY

STATE

ZIP

to release a copy of my child's school record, including the following information, to St. Johnsbury Academy.

- Official Administrative Record (name, address, birth date, grade level completed, grades, class standing, attendance record)
- Standardized Achievement Test Scores
- Teacher and/or Counselor Observations and Comments
- Intelligence and Aptitude Test Scores
- Record of Extracurricular Activities
- Medical Records - Required by Vermont State Law
- Family Background Data
- Psychological Testing, Diagnostic, and Evaluation Reports

Please list any other information that would affect the student's ability to be successful at St. Johnsbury Academy. This would include disciplinary and behavioral records including any criminal conviction or juvenile adjudication.

Other:

PARENT(S): PLEASE SIGN AND SUBMIT THIS FORM TO YOUR CHILD'S CURRENT (OR MOST RECENT) SCHOOL.

SIGNATURE OF PARENT OR GUARDIAN

DATE

CHARACTER | INQUIRY | COMMUNITY



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