



# ST. JOHNSBURY ACADEMY

1000 Main Street, St. Johnsbury, Vermont 05819  
 Telephone: (802) 751-2130, Fax: (802) 748-5463  
 www.stjacademy.org

## PERSONAL REFERENCE FORM

Applicant's Name	
STUDENT LAST NAME	STUDENT FIRST NAME

### THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974.

This form is to be used as a reference for admission purposes. As currently interpreted by the Department of Education, the Act provides that applicants who subsequently enroll will have a right to inspect and review the evaluation if it is retained by the Academy, unless that right is waived in writing. Sign your name below only if you wish to waive your right of access.

I request that this reference form be sent to St. Johnsbury Academy with the understanding that it will be used for admission purposes.

I understand that I may not read this reference and agree to waive my right of access.

Applicant Signature:  \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature:  \_\_\_\_\_ Date: \_\_\_\_\_

Your name has been given as a reference by this applicant. The information you provided will be used in the pre-admission process and will not become part of the permanent file. Your assistance is appreciated.

How long have you know this student? \_\_\_\_\_

In what capacity? \_\_\_\_\_

Please make the following ratings as realistic as possible, keeping in mind that St. Johnsbury Academy offers a comprehensive curriculum providing remedial through Advanced Placement courses in all academic departments. Outstanding vocational preparation is also available.

	Excellent Top 10%	Above Average	Average	Below Average	Poor Bottom 10%
Ability to get along with other students					
Politeness					
Self-discipline					
Maturity					
Study habits & organization					
Energy					
Perseverance under pressure					
Leadership					
Self-confidence					
Sense of humor					
Warmth of personality					
Concern for others					
Reaction to criticism					

Please rate the candidate in terms of academic ability and motivation.

	Excellent Top 10%	Above Average	Average	Below Average	Poor Bottom 10%
Ability					
Motivation					

Please summarize your rating of this candidate by comparing him to other students you have known.

	Excellent Top 10%	Above Average	Average	Below Average	Poor Bottom 10%
As a person					
As a student					

Do you have confidence in the candidate's integrity? \_\_\_\_\_

If your confidence is qualified in any way, please explain. \_\_\_\_\_

---

---

---

Has the candidate ever been found responsible for any disciplinary violation at your educational institution, whether related to academic misconduct or behavioral misconduct, that resulted in his/her probation, suspension, removal, dismissal, or expulsion from your institution? If so, please describe.

---

---

---

---

---

**SUMMARY STATEMENT:** Please write a summary statement assessing in as tangible terms as possible the candidate's potential for success in a comprehensive boarding school. We are particularly interested in evidence about character, relative maturity, and potential for academic achievement. Refer to both strong and weak points. If the candidate's record is not a true index of his/her ability, please explain factors that have affected his/her academic achievements. **Please use additional sheets if necessary.**

---

---

---

---

---

Submitted by: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

---

---